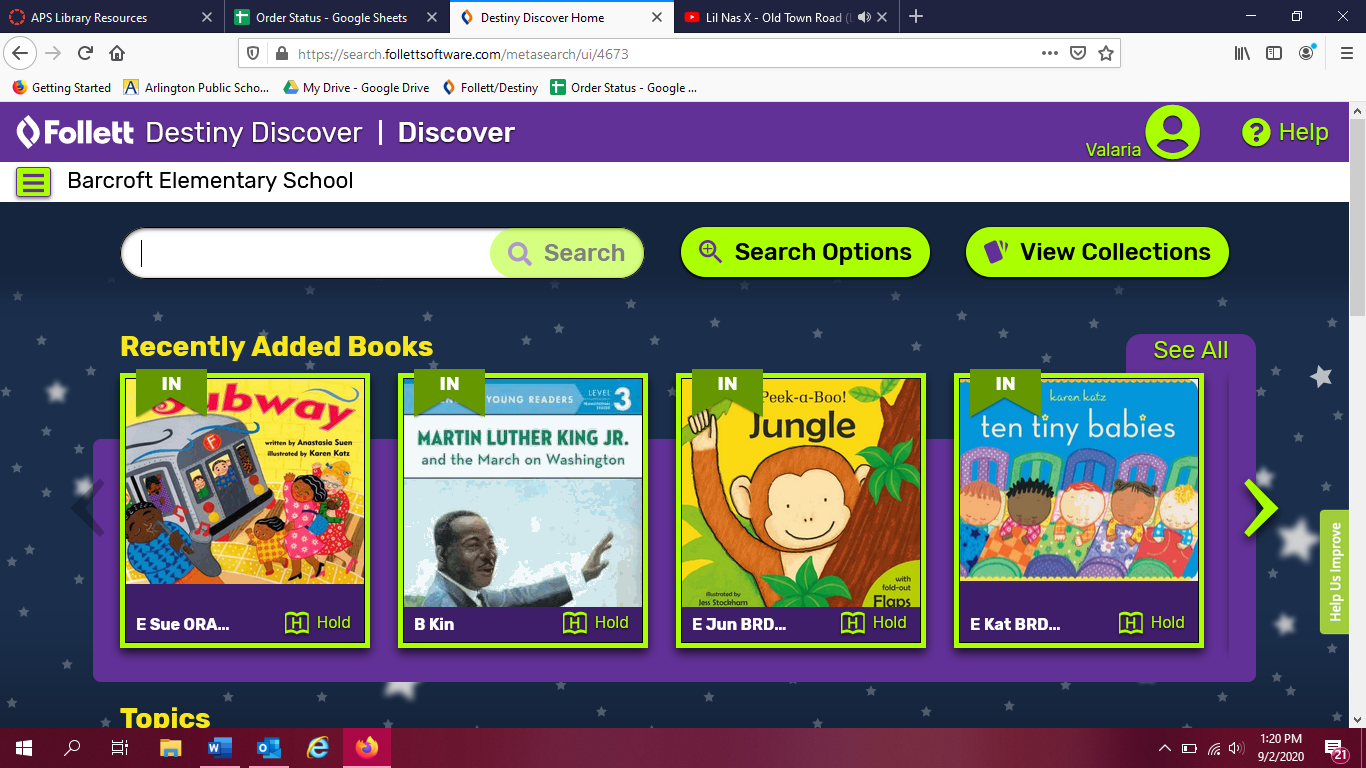
**Placing a Hold on a Book (Elementary)**

1. After logging into Destiny Discover either search the catalog for a specific title or use the ribbons (recently added, topics so forth) to find a book.

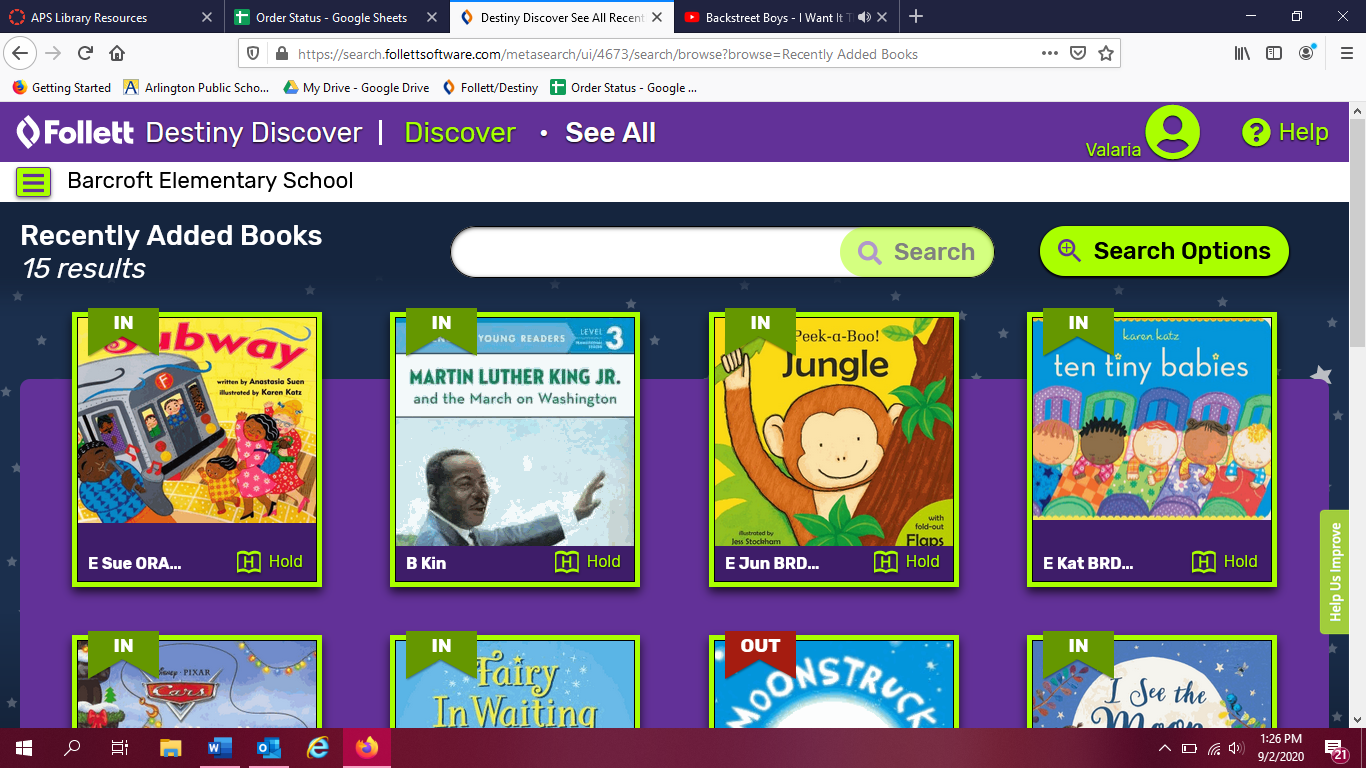


**Ribbons. Scroll for more**

**Type here to search**

**Use this for a more advanced search.**

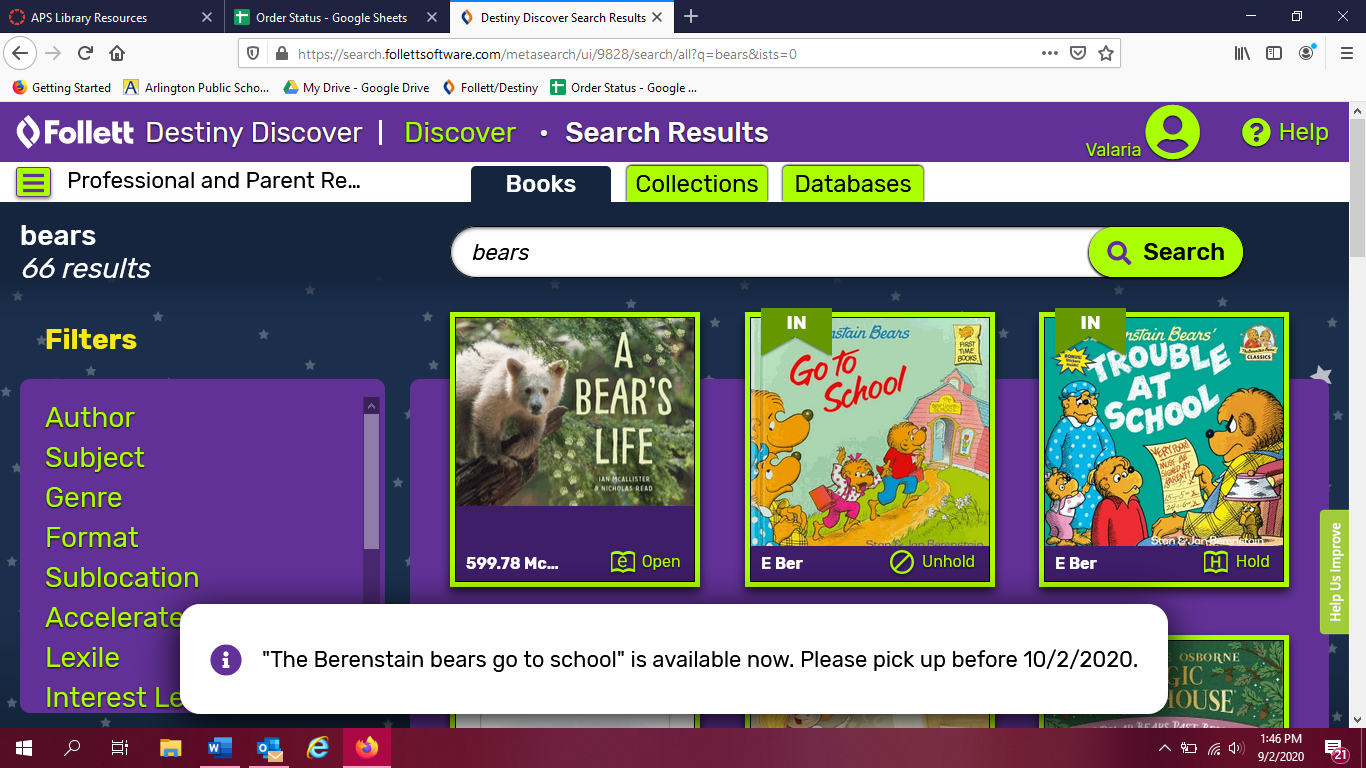
**Patron account. Can see checkouts, holds, fines, so forth**

1. When you have found a title that you would like simply click the “hold” button. 

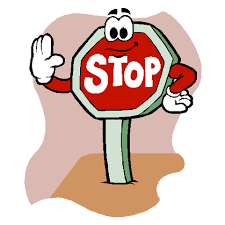
**Click here**

**Status of book**

1. A message will then appear letting you know you’ve placed the hold. You may also receive a message saying that the title is ready to pick up.

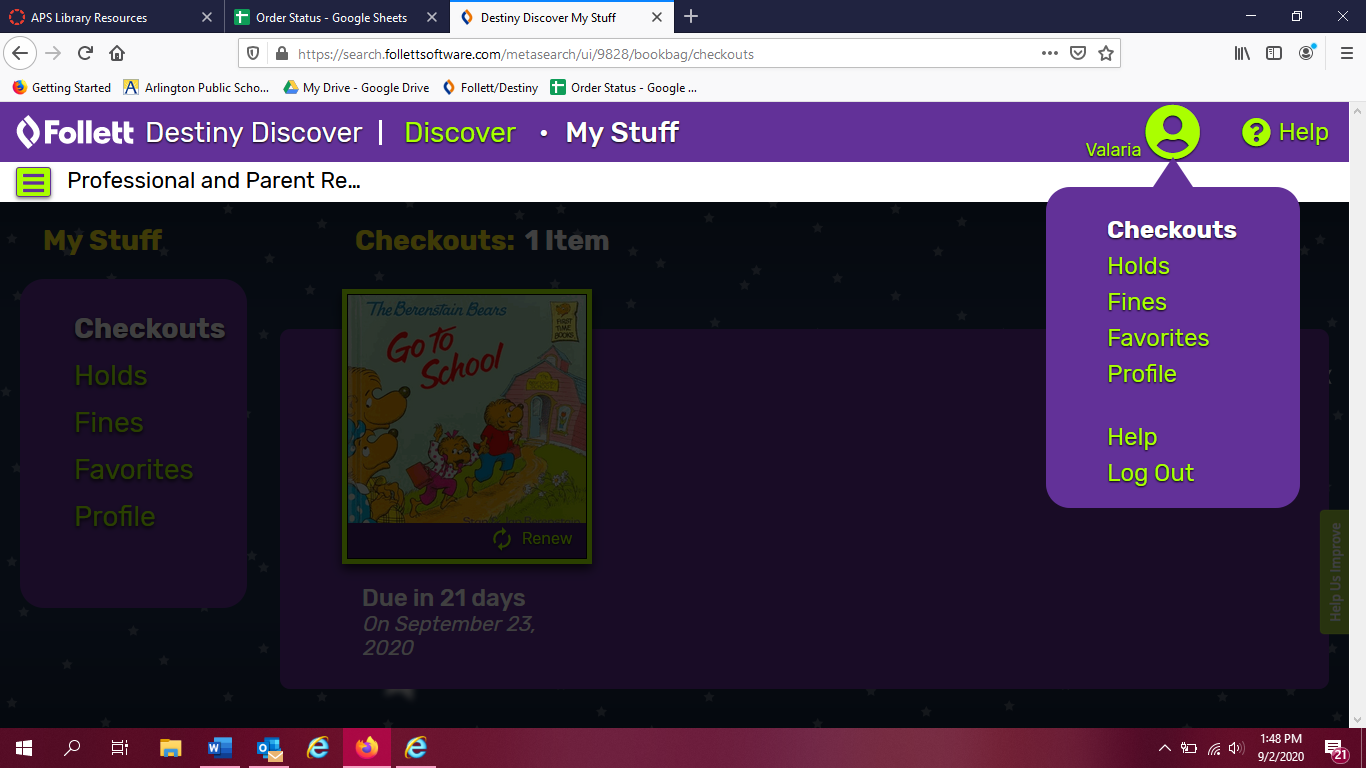


**Message letting you know about your hold.**



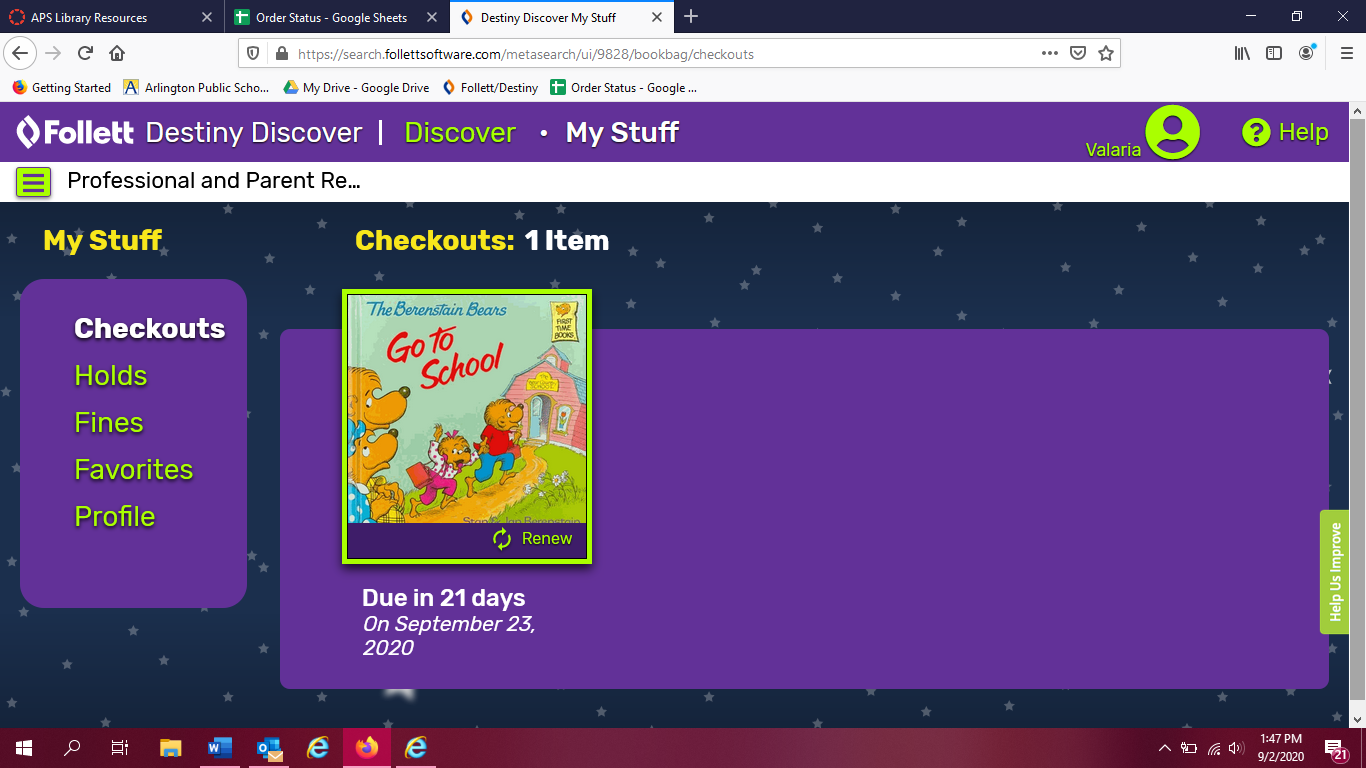
**WAIT! Don’t rush to your school just yet!**

1. You need to wait for you school’s librarian to check-out the hold out to your account. To check your account, click on the person icon and then choose “checkouts”.



**View checkouts**

**Click here**

1. Once your hold has been checked out it will appear on this page. 

**Due date**

**Your book**

**The book will move from “holds” to checkouts”**

You may now go to your library on Thursdays (9:30am-6pm) to get your books! Happy Reading! 😊

